#### THE YORKSHIRE YOUNG ACHIEVERS FOUNDATION GRANT APPLICATION PROCESS AND GUIDELINES

# **Objects of the Foundation**

The charity's objects are specifically restricted to the following:

- 1. To support the mental, educational, spiritual, cultural, moral and physical development, health and improvement of young people under the age of 35 who were born, are connected to, work or live within Yorkshire so that they can develop their full capacities and become members of society with improved conditions of life and health.
- 2. To benefit such other exclusively charitable objectives and purposes as the charity may determine from time to
- 3. To support registered charities in the achievement of their charitable objectives.

## **Policy**

- 1. As a general rule, the Foundation will have one funding cycle per annum and applications are invited before and immediately after the Awards Dinner which takes place in November each year.
- 2. Applications are open all year.
- 3. Applications will be considered by a sub-committee of the Trustees and Chaired by a non-Trustee.

# **Application Process**

Completion of an application form, available from the Foundation offices at McCormicks Solicitors, 35-37 East Parade, Harrogate, HG1 5LQ or download a PDF form from our website. Please refer to our Guidance Notes below. Our aim is to elicit sufficient information to make considered, fair, informed decisions, whilst ensuring that our process is inclusive and accessible.

### **Guidance Notes**

- 1. The Foundation is a grant-making charity solely. It does not provide services.
- 2. The Foundation wishes to fund standalone requests for assistance that will make a direct impact on the recipients.
- 3. The beneficiaries must be under the age of 35 and were born, are connected to, work or live in Yorkshire.
- 4. To encourage financial sustainability, the Trustees reserve the right to make grants which are conditional on the applicant securing matched funding from elsewhere.
- 5. Successful applicants will be required to provide receipted evidence of their expenditure reflecting their original request for funding and the Trustees reserve the right to make direct payments to suppliers rather than channelling the funding through the applicant.
- 6. Should a recipient wish to change the terms of the grant, they must request permission from the Foundation before committing to alternative expenditure. The Foundation reserves the right to decline such requests.
- 7. The grant must be spent within 12 months of the issue date. Should the recipient need or wish to defer the expenditure, they should request permission from the Foundation, stating the reasons. The Foundation reserves the right to refuse such request and to require the repayment of unspent funds.
- 8. The maximum grant to any one recipient, normally, will be £5,000 in any year. In principle, the Foundation is looking to make smaller grants in order to enable an optimum number of grants to be made.
- 9. The Foundation will not normally fund applications from other charities sufficiently large to warrant their own dedicated in-house, remunerated fundraisers.
- 10. The Foundation will not make contributions to general appeals.
- 11. The Foundation will not fund retrospectively.

- 12. The Foundation is unlikely to fund applications which would necessitate international travel. The Foundation will not fund salaries or contribute towards salaries, unless such expenditure is an essential ancillary to the fulfilment of a project which the Foundation wishes to assist.
- 13. The Foundation, if assisting another charity or a business enterprise, will not fund core costs.
- 14. The Foundation will not fund debt.
- 15. The Foundation will not fund politically-inspired projects